



REQUEST FOR PROPOSALS

RFP # WFE109D

Self-Funded Medical Plan Administration, Pharmacy Benefit Management and Stop Loss Coverage

ADDENDUM #1

September 14, 2026

The above-referenced Request for Proposals (RFP) is hereby revised to reschedule the due dates as written below.

Accordingly, please note the following revisions to the RFP documents:

2.2 Letter of Intent and Confidentiality Agreement ("NDA")

Vendors interested in responding to the RFP are **required** to submit a **Letter of Intent** to Propose and an unmodified, executed **Confidentiality Agreement** to the Designated Contact(s) by ~~September 8, 2026~~ **September 15, 2026**, with email subject **"WFE109D – Self-Funded Medical Plan Administration, Pharmacy Benefit Management and Stop Loss Coverage RFP – Letter of Intent – [INSERT VENDOR NAME]"**. Letters of Intent to Propose and the executed NDA shall be non-binding. Only vendors that submit a Letter of Intent and an unmodified, executed Non-Disclosure Agreement will be provided with a secured link with appendices.

2.3 RFP Questions and Clarifications

All questions or requests for clarification concerning the RFP shall be submitted in writing or via e-mail to the Designated Contact(s) by ~~September 14, 2026~~ **September 17, 2026**, with email subject **"WFE109D – Self-Funded Medical Plan Administration, Pharmacy Benefit Management and Stop Loss Coverage RFP – Question(s) – [INSERT VENDOR NAME]"**. No questions or requests for clarification will be accepted by telephone. Questions submitted by vendors and all Corporation's responses will be distributed to all prospective proposers.

2.4 Key Events/Timeline

Event	Date and Time
RFP Release	September 2, 2026
Letter of Intent and Signed Confidentiality Agreement Due	September 8, 2026 September 15, 2026
Secured Link with Appendices Issued	September 10, 2026 September 16, 2026
Questions and Requests for Clarification Due	September 14, 2026 September 17, 2026
Questions and Answers Distributed	September 18, 2026 September 21, 2026
Proposal Due Date	September 25, 2026 4 p.m.
Tentative Contract Start Date	January 1, 2027